

# REGISTRATION FORM

Please complete form and mail to: Providence Health Career Institute, 4600 Valley Road, Suite 412, Lincoln, NE 68510  
For online form submission: Email completed form to [providencehealthcareer@gmail.com](mailto:providencehealthcareer@gmail.com) or fax to: (402) 483-6701

Name (First, Middle Initial, Last): \_\_\_\_\_  
Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
City: \_\_\_\_\_ Home or Cell Phone: \_\_\_\_\_  
State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Email Address: \_\_\_\_\_

## COURSES, EXAMS AND PRODUCTS

- Nurse Aide Course; Course Fee: \$399.00; (Students will purchase a Nurse Aide Textbook & Skills DVD online prior to class).
- Nurse Aide Skills Review Packet Emailed; Price: \$8.00       Nurse Aide Skills Review Packet Mailed; Price: \$10.00
- Nurse Aide Competency Testing – Clinical Exam (Arranged); Fee: \$40.00
- Nurse Aide Competency Testing – Written Exam (Arranged); Fee: \$20.00
- Nurse Aide Competency Testing – Oral Exam (Arranged); Fee: \$20.00
- Medication Aide Course; Course Fee: \$299.00; (Students will purchase a Medication Aide Student Manual at a bookstore prior to class).
- Medication Aide Skills Review Packet Emailed; Price: \$8.00       Medication Aide Skills Review Packet Mailed; Price: \$10.00
- Medication Aide 40 Hour Examination; Fee: \$20.00 Date: \_\_\_\_\_ Location: \_\_\_\_\_
- Medication Aide 40 Hour Examination – Oral Exam (Arranged); Fee: \$20.00
- Medication Aide Competency Assessment (Arranged); Fee: \$40.00
- One-Hour Abuse Inservice (Online); Fee: \$20.00
- Nurse Aide Refresher Session; Fee: 1 hr. \$40.00; 2 hrs. \$80.00

**PAYMENT INFORMATION** (Payment in full is due to complete registration)      Total Amount: \_\_\_\_\_

- Check enclosed (Make check payable to Providence Health Career Institute, L.L.C.)
- I am submitting this form online and will mail my check payment (registration is not complete until check is received).
- Debit or Credit Card:  VISA  MasterCard  Discover  American Express

Cardholder Name (Exact Name on Card): \_\_\_\_\_  
Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
Cardholder Billing Address: \_\_\_\_\_ Three digit code on back of card: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Your signature will authorize this transaction)

**Cancellation and Refund Policies:** For Nurse Aide and Medication Aide Courses: Cancellation requests received within seventy-two (72) hours of enrollment/registration will receive a full refund and will be issued within thirty (30) days of cancellation. Cancellation requests occurring after 72 hours of enrollment/registration but before the class begins will receive a refund of all tuition paid except a registration fee of \$100.00. No refund will be given after a class has started or for failure to attend. Instructor reserves the right to adjust class days and times if necessary. Course may be postponed or cancelled if minimum enrollment of five students is not reached.

*For Office Use Only:* Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_